

THE SWIM AND TENNIS CLUB AT FAIRFAX STATION

RULES

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SWIM & TENNIS THE CLUB AT FAIRFAX STATION RULES

GENERAL RULES

1. **Purpose.** These rules are for the protection, benefit, and enjoyment of all members, their families, and their guests of the Swim and Tennis Club at Fairfax Station, Inc. (“The Club”). These rules are designed to ensure the safe and sanitary operation of the Club grounds and facilities, to provide equitable availability of pool and tennis facilities for all age groups, and to extend the service life of the Club grounds and facilities.

The rules have been approved by the Board of Directors of the Club (“Board”). Changes may be made at any time by the Board, and shall be posted on The Club’s website. Recommendations for changes should be made to the Board.

2. **Compliance.** The Club grounds and facilities have been developed expressly for the enjoyment of the Club members, their families, and their guests during the authorized and published operating hours. Members are required to review and be familiar with these rules, to caution their family members and guests to observe them and to comply with the direction of the Club’s employees. The Club members are responsible for their family and guests.

3. Enforcement

- a. **Member Responsibility.** All members must help enforce The Club rules by complying with the rules. While all members are joint owners of the facilities, each member is also a guest using the property of other members. The Club’s rules are designed to ensure the greatest enjoyment of the grounds and facilities for the majority of members.
- b. **Directors’ Responsibility.** The Directors of Pool and Tennis Operations are responsible for the maintenance and use of the Club’s swimming and tennis facilities, respectively. They are also responsible for proposing, establishing and monitoring the Club’s rules. Any problems associated with the rules will be brought to the attention of the Directors.
- c. **Professional Management Company Responsibility.** The Club has contracted with a Professional Management Company to operate the Club’s pool and bathhouse facilities. A Professional Management Company Pool Manager interfaces directly with the Director of Pool Operations. Direct enforcement of the rules pertaining to the Club is primarily the responsibility of the Pool Manager, or designee. The Pool Manager is required to make on-the-spot decisions regarding rules, health and safety.
- d. **Police Assistance.** The Board has notified the Fairfax County Police Department that the Club will prosecute cases where legally sufficient evidence has been obtained.
- e. **Disciplinary action** will be administered as follows:

- i. **MINOR VIOLATIONS.** The Pool Manager, or designee, has explicit responsibilities to enforce the Club's rules and to prevent abuse of The Club grounds and facilities. The Pool Manager, or designee, may suspend individuals from the grounds and/or use of any of the Club facilities at any time for up to 24 hours. Such suspensions require that a report, detailing the offense and the discipline, be sent to the Director of Pool Operations, with a copy kept on file at the pool. A copy of that report will also be sent to the offender's home, if a minor, by the Director of Pool Operations, or designee and provided to a parent or guardian.

1. Progressive Penalty Policy.

- a. First infraction – warning.
 - b. Second infraction – 15 minute benching.
 - c. Third infraction – The Pool Manager shall eject the person from the facility for up to 24 hours (mandatory).
2. Note: Any person talking back or cursing at a The Club employee may be immediately ejected from the Club facilities for up to 24 hours.
 3. Any person who in the opinion of the Pool Manager or his/her designee is endangering the safety or wellbeing of any member, guest or The Club employee or who is interfering with the enjoyment and use of the pool facility may be immediately removed and suspended as provided for in 3.e.i above.

- ii. **SERIOUS VIOLATIONS** or repeated minor suspensions will be handled by the Director of Pool Operations with the consultation of the President of the Club or the Board if necessary. Disciplinary action may include, but is not limited to, temporary membership suspension, permanent membership revocation or probation. The Member will be advised of this decision by the Pool Manager or his/her designee and/or the Director of Pool Operations.

4. **Liability.** The Club, its Board of Directors, and its employees are not liable for:

- a. Accident or injury to any person on or near the Club grounds and facilities.
- b. Loss or damage to personal property or belongings, bicycles, or automobiles on or near the Club grounds and facilities.

5. **Managers and Staff.** The Club has contracted with a Professional Management Company to operate the Club's pool and bathhouse facilities. While in that capacity, Professional Management Company personnel are acting at the direction of the Board. Accordingly, The Club members, their families and guests, will not contradict these personnel. Complaints or

suggestions about Pool Management Company personnel should be referred to the Director of Pool Operations.

6. **Specific Rules.** Specific rules applying to all facilities and grounds are summarized below:

- a. **Drugs** are not permitted anywhere on The Club grounds, except as prescribed by a medical doctor.
- b. **Animals, fowl or pets** shall not be permitted within the swimming facility (Fairfax County Code Chapter 69-1-12), nor shall they be brought onto The Club grounds. . This rule does not apply to support animals that provide assistance to the physically challenged. This rule is also waived for the optional once a year dog swim event held after the pool has closed for the summer.
- c. **Trash and refuse** will be placed in the trash containers provided. The Club members and their guests are responsible for picking up their own trash.
- d. **Vehicles, Bicycles and Motorcycles:**
 - i. **PARKING.**
 1. Members, their families and guests are encouraged to walk or bicycle to the Club. If it is necessary to use a car, parking will be restricted to the space provided on the Club grounds. Any overflow traffic will use the frontage road along the Club property for parking. Parking in front of private driveways or mailboxes is prohibited. Parking is permitted only when the facility is in use.
 2. Cars will be parked in an orderly fashion in the marked spaces without obstructing other vehicles or traffic. Bicycles should be placed in the bicycle racks provided; if racks are full, bicycles should be placed neatly in the general vicinity of the racks. A path must be kept open for pedestrians to walk and the emergency driveway must be kept clear. Handicapped parking spaces are provided in the parking lot and shall be used only for that purpose.
 - ii. **SPEED LIMIT** for all vehicles on The Club grounds is FIVE mph, or lower if conditions dictate. All individuals are requested to observe the legal speed limit on both Old Arrington Drive and Robert Carter Road in the vicinity of the Club. Violations may be reported by any member, along with any pertinent data that shows excessive speed, to the Managers or Directors. Speeding and parking violations will be handled as any other The Club violation and could result in revocation of membership.
 - iii. **RIGHT OF WAY.** Vehicles yield to bicycles; bicycles and vehicles yield to pedestrians. All Drivers must follow directional signs.

- iv. **HORN BLOWING** is prohibited except to avoid an accident. Individuals on the Club grounds and facilities will not be summoned by a blowing horn.
- e. **Good Neighbors**. All members, their families and their guests shall respect the property rights of homeowners in the immediate neighborhood of the Club. Lawns of nearby homeowners will not be used for shortcuts nor will their property be abused in any way. Violations of this rule could result on the suspension of The Club privileges for a time to be determined by the Board.
- f. **Special Events**. The Club's grounds and facilities may, under special circumstances, be used as a site for special events. Only the Board can authorize such events. If approved, notice of such events will be posted in advance on the bulletin board and on the Club website. Special rules will apply while such events are in progress.
- g. **Willful damage, destruction, or unauthorized removal of the Club's property** will be charged to the member responsible. Members are responsible for the actions of their families. Guest charges will be the responsibility of the sponsoring member. Payment for damages does not ensure membership will not be revoked. The Board has the authority to bill or not to bill. Bills may be appealed by the Board.
- h. **Removal of Club Property**. The Club property may be removed from the Club grounds only for sanctioned activities and only with approval from the Director of Pool Operations or the Director of Tennis Operations, as applicable.
- i. **Injuries** occurring on the Club grounds and facilities **MUST** be reported to the Pool Manager who will make out a report recording the circumstances. Reports involving serious injuries will be brought to the attention of the Director of Pool Operations immediately and to the Board as the Director deems appropriate.
- j. **Lost and Found**. The Pool Manager will maintain a Lost and Found at the pool facility. Articles found by The Club members will be turned in to the Pool Manager or designee. Persons who have lost articles should describe them to the Pool Manager who, if satisfied of the ownership, will return any such found article to its rightful owner. Articles not claimed within 30 days will be disposed of at the discretion of the Director of Pool Operations or designee.
- k. **Loitering** is NOT permitted on the facilities and grounds.
- l. **Smoking** is not permitted anywhere on The Club grounds. The Club requires all persons to comply with this rule in consideration of non-smoking persons and to assist the Club in meeting the high sanitation requirements of Fairfax County.
- m. **Rules Suspension**. Under special circumstances, sections of the operating rules can be temporarily suspended by a vote of a quorum of the Board.

- n. **Bulletin boards** are for The Club and The Club-related notices only. Requests to post notices will be made to the Pool Manager who will follow guidance provided by the Director of Pool Operations in deciding if the notice should be posted.
- o. **Food and soft drinks** will be consumed only in the designated areas. No glass containers of any kind are permitted on the Club grounds and facilities.
- p. **Grounds and facilities** will NOT be used as a place to operate, except as a lawful means of conveyance to and from the Club property, engine-powered model aircraft, model cars, mini-bikes, motor scooters, mopeds, go-carts, big wheels, skate boards, roller skates, roller blades, etc.
- q. **Noise control** on the Club grounds and facilities is essential. Managers and lifeguards will control unnecessary noise.
 - i. **LOUD, PROFANE, VULGAR OR ABUSIVE LANGUAGE** is not permitted on the Club grounds and facilities.
 - ii. **THE PUBLIC ADDRESS SYSTEM** will be used only for making necessary announcements by authorized personnel. Only as much volume as is necessary to accomplish the purpose will be used. Routine paging is not permitted.
 - iii. **INDIVIDUAL RADIOS, TAPE PLAYERS, CD PLAYERS AND MP3 PLAYERS** must be operated at a low level that is not objectionable to others. The Pool Manager or his/her designee has full authority to confiscate such equipment temporarily.
- r. **Prompt departures** from the Club's grounds and facilities at closing time is essential so employees may properly secure for the night and to prevent noise from disturbing the surrounding neighborhood late in the evening.
- s. **Access to The Club grounds and facilities** while closed are prohibited except for authorized personnel on The Club business. Violators of this rule will be subject to Laws of Trespass, even if The Club members and any other actions that the Board deems appropriate.

SWIMMING POOL COMPLEX RULES

7. Hours of Operation

- a. **Weekdays, Normal**
11:00 a.m. – 9:00 p.m. General Swimming
- b. **Weekends and Holidays, Normal**
10:00 a.m. – 9:00 p.m. General Swimming

- c. **During School.** When public schools are in session, the following hours will be employed:
 - 12:00 Noon – 8:00 p.m. Monday through Thursday
 - {Note: adult lap lanes only from 7:00 p.m. to 8:00 p.m.}
 - 12:00 Noon – 9:00 p.m. Friday
 - 11:00 a.m. – 9:00 pm Sunday
 - 10:00 a.m. – 9:00 pm. Saturday and Holidays

- d. **Special Usage.** The pool may be used for scheduled swimming and diving meets. During these times, the pool will be closed to general swimming. Notification concerning such use will be posted on the pool bathhouse bulletin board as early as possible, but not later than 7 full days before the meet. Normally, swim meets will be held on Saturdays starting at 9:00 a.m. and on Mondays starting at 6:00 p.m. Dive meets will normally be held on Tuesdays starting at 6:00 p.m. The Pool will close at least one hour before such events.

8. Admission to Pool

a. Types of Users

- i. **MEMBERS.** Members shall include the head of the household, his or her spouse, their parents, children and other persons under their direct supervision and care. Privileges, other than voting, shall be accorded to every member.

 - ii. **GUESTS.** A guest is any person who is invited by a member to use the Club's facilities.

 - iii. **OVERNIGHT HOUSE GUESTS.** Any person permanently residing outside Fairfax County, but visiting in the home of a The Club member overnight, may be admitted as an overnight houseguest at no charge.

 - iv. **ADULTS.** Persons 16 years of age or older.

 - v. **BIG KIDS.** Persons 13 through 15 years of age.
- b. **Membership information** for each member family shall be maintained at the pool entry counter. Each member is responsible for providing current information on the membership which shall include, as a minimum: names of persons in the family (including visiting parents and overnight guests), date of birth of minors, address, current phone numbers, emergency phone number(s), relationship to member, membership number. Pool management team may ask family to stand for a photo that will become part of the membership record.
- c. **Admittance Procedure**
- i. Members shall obtain admittance to the pool by signing their name and membership number at the entry counter. Attendant on duty shall verify information against the membership data sheet on file.

- ii. Overnight guests [see 8.a.iii] are admitted without charge; however, each overnight guest must be registered at the pool by an adult member of the host family either at or prior to the guests' arrival at the pool.
 - iii. Regular guests must register at the pool entrance and must be accompanied in person by a member of the sponsoring family.
 - iv. Members are welcome to bring guests to the Club to share our excellent facilities with friends from out of town, etc. Guest privileges consist of admission to and use of the Club grounds and facilities. Guests are subject to the same rules and swimming proficiency requirement as members. Members assume full responsibility for their guests and may be penalized for infractions committed by them.
 - v. Although members should not hesitate to bring guests, it is urged that discretion be exercised when doing so out of respect for the rights of all other members who deserve to use our facilities under normal "loading" conditions. A family may not bring more than six persons to the pool at a time as guests without first checking with the Pool Manager who will grant or deny permission based on pool occupancy. In case of medical emergency, guests will be handled in accordance with the instructions of the sponsoring member (or family) and notification will be made to an adult of that family.
- d. **Fees.** Guest passes may be purchased at the entry counter. The price per pass will be posted and advertised when the Pool opens and available for purchase from the lifeguards or the Membership Director. No IOUs will be accepted. The Club will not be responsible for lost guest passes.
- e. **Improper Registration.** Guest fees collected for guests who are subsequently determined to have been improperly registered are not refundable. Members who are found abusing the guest pass rules are subject to penalties prescribed by the Board.
- f. **Child Care Providers.** Member parents may designate, in writing, child care provider of age 13 or older, to accompany their children to the pool. This privilege may only be used for children who are not old enough, in the judgment of the parent, to go to the pool by themselves [Note: age restrictions specified in Section 8a still apply]. Since The Club cannot be a party to anything that would distract child care providers from their appointed duties, child care providers shall not swim except to accompany children into the pool in a teaching role. Additionally, child care providers are required to perform their child-tending duties and refrain from activities that would distract from their ability to perform such duties. It is the responsibility of the parent to ensure that their child care providers properly perform their duties. Member parents must personally register their child care providers at the pool before the latter will be admitted.
- g. **Visitors** may accompany members to the Club's facilities provided they remain dressed in street clothes and do not use the facilities. There is no charge for such

visitors. The Pool Manager may deny access to visitors if, in the Pool Manager's opinion, the facilities are too crowded.

- h. **Admittance Refusal.** In the best interest of the overall membership, the Pool Manager shall have the authority in his/her absolute discretion to refuse admittance to any member and/or guest if, in his/her opinion, sufficient cause exists whereby the health, safety or use of the facilities may be adversely affected. This decision may be appealed to the Director of Pool Operations or designee.

9. **Closures.** The pool will be closed for:

- a. **Foul Weather.** The pool will be cleared by the Pool Manager if, in his/her opinion, a hazardous condition exists or during inclement weather; e.g., thunder, lightning, and/or strong winds. Generally, the pool will remain closed for 45 minutes after the last sighting of lightning or sound of thunder. Also, swimming will be halted during heavy rain when lifeguards are unable to see the bottom of the pool. The facility may be closed for the day only with the concurrence of the Director of Pool Operations or designee.
- b. **Maintenance and Other Reasons.** The pool may be closed for routine maintenance, adverse health conditions, or other reasons deemed sufficient by the Pool Manager or the Director of Pool Operations or designee. Notification will be posted on the pool bulletin board in advance if time permits.

10. **Lessons.** Swimming lessons are available from the Pool Management Company. These lessons require a fee that is fixed by the Pool Management. Lesson times and fee rates are posted on the pool bulletin board.

11. **Health and Safety.** The Pool Manager, or the lifeguard on duty in his/her absence, shall have final and conclusive authority to enforce all matters relating to rules, health and safety. They may eject any persons failing to observe health and safety rules or otherwise conducting themselves improperly.

- a. **Cleansing showers** must be taken with soap and water in the bathhouse before entering the pool.
- b. **Footwear.** No person in street shoes shall be allowed on the deck of the swimming pool within 5 feet of the water except for the operating personnel, administrative authority or personnel engaged in repair work. Exceptions may be made for those participating in swim and dive meets, but in no event shall spectators in street clothing at these meets be permitted in any part of the deck area draining into the swimming pool (Fairfax County Code Chapter 69-3-6). Where persons consider it necessary to wear footwear outside of the 5 foot restricted area, they must wear a soft soled shoe; shower shoes or "flip-flops" are preferred. If any footwear is brought into the pool area, it should be checked to be sure that it is clean. Adherence to this rule is

- necessary to maintain the high Fairfax County sanitation requirements and to keep the pool deck as clean as possible.
- c. **Glass** is not permitted inside the pool area or bathhouse. It is recommended that eyeglasses and sunglasses brought to the pool be plastic if at all possible.
 - d. **Boisterous or rough play and running** at any swimming facility is prohibited. Regulated water sports may be permitted under adequate supervision (Fairfax County Code Chapter 69-3-10).
 - e. **Prohibited Games:**
 - i. **CHICKEN FIGHTS.**
 - ii. **WRESTLING.**
 - iii. **TOSSING OF OBJECTS** to individuals entering the pool from the deck area or diving boards.
 - iv. **ANY GAMES INVOLVING RUNNING** on deck.
 - f. **Gum or tobacco chewing** is not permitted.
 - g. **Smoking** is not permitted in the pool area or bathhouse.
 - h. **Food or drink** is not permitted in the pool or on the deck area within 10 feet of the pool (Fairfax County Code Chapter 69-3-7). Food may be consumed only in the pavilion area or wading pool area.
 - i. **Communicable Diseases.** Any person having an obvious skin disease, nasal or ear discharge, inflamed eye or any communicable disease shall be excluded from the facility (Fairfax County Code Chapter 69.1-3-5). Admission will also be refused to anyone wearing bandages or with skin abrasions, colds, coughs, open sores, cuts, infections, and excessive sunburn.
 - j. **Spitting or spouting of water or blowing noses**, etc., into the pool or onto the pool deck is strictly prohibited.
 - k. **Sanitary Requirements.** Bathers who are not toilet trained or incontinent persons must wear a swim diaper Children not completely trained must wear a diaper and tight, waterproof pants under their swimming suits. This is to prevent accidental contamination of the pool. Per Fairfax County ordinances, contamination may render the pool unusable for several days and cost several hundred dollars in water and chemicals to rectify. In the event of contamination of the pool, the Member (Adult, Parent, Guardian or Host) may be responsible for the cost of cleanup as determined by the Board of Directors.
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- l. **Linting Objects.** Cutoff shorts, towels, etc., are not permitted in the pool. All those using the pools (including the wading pool) will wear proper swimsuits.
- m. **Rafts, kick-boards, inner tubes, swim fins, snorkels, games, sports equipment (balls), and unsafe toys** are prohibited from general pool use. The Pool Manager may, if the pool is not crowded and no one objects, make an exception to this rule. “Nerf” type balls are allowed, but only in uncrowded conditions.
- n. **Face masks and goggles** are normally accepted if they contain no glass parts. The Pool Manager may make specific exception to this rule if the pool is too crowded.
- o. **Chairs, tables and umbrellas** are available on a first come, first served basis. When placed, they will not obstruct the bathhouse entrances, lifeguard chairs, the Pool Manager’s office or the emergency entrance.
- p. **Rest Period.** To prevent over fatigue of children under 16 years of age, a 10-minute rest period will be observed every hour except the last hour of operation. This period will be 15 minutes on Saturday, Sunday and holidays. During the rest period, children under 16 years of age will not be permitted in the main pool.
- q. **Wading Pool**
 - i. **AGE LIMIT.** Children age 6 and under may enter the wading pool only when accompanied by a child care provider age 13 years of age or older [designated in writing by a parent (see 8f)], or an adult age 16 years or older.
 - ii. **REQUIRED SUPERVISION.** The Club does not furnish lifeguard service at the wading pool. Parents, or those designated by the parents to be in charge of their children, shall remain physically with children in the wading area. Youngsters designated to care for children in the wading pool must be 13 years of age or older.
- r. **Diving Board**
 - i. **USE LIMIT.** Only one person may be on the ladder at a time and only one person may be on the diving board at a time. Excessive bouncing is prohibited. Divers may only dive or jump from the front end of the diving board and only straight ahead. Inwards, cutaways, gainers or other types of dives that propel a diver towards the diving board are prohibited. Divers must wait until the previous diver has reached the ladder to exit before diving.
 - ii. **CLOSURE.**
 1. The Pool Manager may close the diving boards when the pool is crowded in order that the members and their guests may utilize the full area of the pool for swimming.

2. The Pool Manager or lifeguards may also close the diving boards for short periods of time if requested by individual members. However, members desiring the boards to be open have priority. We prefer to keep the boards open at all times.
 3. Diving Interval. Divers must swim or move directly to the ladder or side of the pool closest to their board immediately after their dive. There will be no loitering under or near the diving boards.
 4. General swimming is prohibited in the diving area when the diving boards are in use.
- iii. **NON-SWIMMERS**, such as young tots, may never jump off the diving boards, especially to an eagerly awaiting parent below. If you cannot swim, you may not use the diving boards.
- s. **Qualifications for Main Pool Use**
- i. **SWIMMING PROFICIENCY** is defined as:
 1. The ability to swim the full length of the pool and;
 2. The ability to tread water in the deep end for one minute.
 - ii. **ADULTS AND "BIG KIDS."** Individuals 13 years of age and older may, at any time, use the big pool. Individuals in this category who are unable to demonstrate swimming proficiency to the lifeguards will be restricted to chest deep or shallower water.
 - iii. **INDIVIDUALS 10 THROUGH 12 YEARS** of age may, until 6:00 p.m., enter the big pool enclosure alone to swim provided they can demonstrate swimming proficiency. After 6:00 p.m., this age group may enter the pool enclosure only when accompanied by a person 16 years of age or older.
 - iv. **CHILDREN UNDER 10 YEARS OF AGE** may, until 6:00 p.m., enter the big pool enclosure to swim provided they can demonstrate swimming proficiency and are under the supervision of a person 13 years of age or older as provided for in Rule 8f or if an adult has agreed to assume responsibility for such child. Members may petition the Board for a variance of this rule. After 6:00 p.m., this age group may only enter the pool enclosure when accompanied by a person 16 years of age or older.
 1. The Board reserves the right to require all members with children to execute a release and waiver on their behalf acknowledging that they have read the Rules, will abide by them and release the Club of liability.
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- t. **Special Control Measures.** The Pool Manager has authority to rope off certain areas of the pool and restrict use of these areas to certain age groups or activities.
- u. **Small objects**, which are easily lost such as bobby pins, barrettes, etc., clog the filter system and the pumps, and as such, are not permitted in the pool.
- v. **Lap swimming**, may be approved by the Pool Manager in designated areas. During crowded or peak occupancy periods, or at other times at the discretion of the Pool Manager, the Pool Manager may discontinue lap swimming.
- w. **Flips and back dives** from the sides of the pool are prohibited.
- x. **Basketball Rules.** No dunking or hanging on to the rim.
- y. **Swimming across lap lanes** is prohibited.
- z. **Pool entry by use of ladders** is prohibited, except for physically handicapped persons.

TENNIS RULES

12. Tennis Court Rules

- a. **Purpose.** It is the intent of these rules that The Club members, their families and guests be afforded the maximum opportunity to enjoy the use of the Fairfax Station tennis courts. It is not the purpose of these rules to deny use of the facilities to any The Club member when a usable court is available. Members have a responsibility to know and enforce the rules to ensure the equitable, safe and lasting operation of the courts. All members are urged to use common sense if a situation is not specifically covered by the tennis court rules.
- b. **Conditions of Play**
 - i. **WHO CAN PLAY.** Only The Club members, their families and their guests are authorized to use the tennis courts.
 - 1. **Guests** are permitted on the same court only when playing with a member. Each member is entitled to a maximum of three guests on one court at any time.
 - 2. **Children.** Members are expected to closely supervise their children's actions. Children under the age of 12 are required to have adult supervision on site. Children 12 to 15 years old may play unsupervised, although any undesirable actions, or Club rule violations may be reported to a parent.
 - 3. **Adults.** Persons 16 years of age or older.
 - ii. **IDENTIFICATION.** The access key will serve as proof of membership.

iii. **LOCKED FACILITIES.** In order to provide security for the large investment in equipment at the courts, a lock will be used to secure the gates. Keys are available from the Tennis Director. Deposits for keys will be refunded when the key is returned to the Club. **The gates must be kept closed at all times.** Members loaning keys to non-members are subject to forfeiture of tennis privileges.

iv. **ATTIRE.** Proper tennis attire is required including shirt and tennis shoes.

V. **RESTRICTIONS**

1. Tennis courts will be used for no purpose other than tennis. Only tennis-related equipment is allowed on the courts.
2. Players waiting for courts must remain outside the enclosure.
3. To avoid stains and sticky surfaces, only water is permitted inside the courts. Other beverages, food, and glass containers are prohibited. Food may be consumed in the tennis pavilion.
4. A maximum of four players are permitted on a court at any one time, except during instructional play.

VI. **PLAYING TIME**

1. Normal Hours: 7:00 a.m. to 10:00 p.m. (lights extinguish at 10:00 p.m.)
2. Prime Time:
 - a. Weekdays: 7:00 a.m. to 10:00 a.m. & 6:00 p.m. to 10:00 p.m.
 - b. Weekends: 7:00 a.m. to 1:00 p.m. & 4:00 p.m. to 10:00 p.m.
 - c. Tennis Lessons: Times designated for tennis lessons and team play will be posted on the tennis bulletin board.

vii. **PRIME TIME RULES:**

- a. Only adults may reserve courts for play during prime time.
- b. Children may play with an adult during prime time.
- c. Children may play on available courts during prime time. If and when adults arrive to play, children must vacate the desired court immediately.
- d. Individual practice is not permitted if two or more players are waiting for a court.

- e. Reservations are recommended for play during prime time on Courts 2 and 3.

viii. RESERVING A COURT.

1. Reservation System – Members may sign up to reserve courts by creating an account through <http://www.fsstc.tennisbookings.com/>. <http://www.fsstc.tennisbookings.com/> is the official site to book reservations.
2. The Director of tennis is the reservations system administrator. The director is responsible to manage the system and establish system rules. Team Captains and Club Tennis Instructors have rights to reserve times and set up events.
3. Court times for classes, NVTL matches and NVTL team practices have priority and should be entered in the reservation system when schedules are available.
4. Members may reserve 2 hours of court time on weekdays and 1.5 hours on weekends. Courts may be booked 2 days in advance.
5. Late Arrivals –. Reservations are not valid more than 10 minutes after the desired booking time.
6. The tennis reservation system is for active members in good standing. The Club and Tennis accounts have the same member number. Reservations made of behalf of non-members, and playing without an adult FSSTC member present, is not permitted and can result in loss to tennis reservation privileges.
7. Members with a reservation in the system have priority to use the courts.
8. Members may only book one court at a time. When multiple courts are required to support an event, members must make arrangements with Tennis Director at least seven (7) days in advance.
9. Unreserved Play. If courts are not reserved, they are available for open play on a first-come, first-served basis. When others are waiting, such play must terminate at the beginning of the next reserved period or on the next hour.
10. Cancellations. Members are requested to cancel reservations as soon as possible after it becomes apparent that a reservation will not be used. Cancellation is accomplished by crossing out the name on the reservation sheet and initialing beside the deletion.

11. Prime time reservations are restricted to adults (16 years of age or older).
 - ix. **UNAUTHORIZED USE OF COURTS** by other than a member in good standing, an unauthorized event, or for a purpose other than an approved activity, is prohibited. Members are required to report unauthorized use of courts to the Tennis Director.
 - x. **SYSTEM CONFLICTS AND CHANGES IN TENNIS RULES** will be resolved in collaboration with the Tennis Director, Team Captains, Tennis Committee and Club Tennis Pro. Any issues not resolved will be elevated to the Board for a final decision.
 - xi. **TENNIS TEAMS.** Team Captains must be members in good standing. Members have first priority to be members on the teams. When there are not enough members available to support the team, team captains may invite a guest member to play.
- XII. RULES OF ENFORCEMENT**
1. Tennis subcommittee members are expected to generally supervise tennis court use.
 2. All The Club members are requested to take action when rule violations are observed. The action taken will depend on the nature and severity of the problem. The most likely action will be to inform the violator and notify a member of the Tennis Operations Committee of the infraction.
 3. Queries. Since the rules must be self-enforcing, members have the right to “query” other members to ascertain that reservations or play is in accordance with The Club rules. Members are urged to “query” in an appropriate, courteous manner and those being queried are requested to respond in a similar way.
 4. Rule violations may result in restriction of an individual from use of the courts.
- xiii. **SPECIAL EVENTS.** Courts may be used for The Club-sponsored tennis events, as approved by the Board, provided that an announcement is made seven days in advance. Announcements will be posted at the tennis courts by the Tennis Operations Committee.